

**CDC Foundation Consultancy Announcement:
Supporting Water and Hygiene Infrastructure in Africa
WASH Health Financing Consultant, Uganda
June 28, 2022**

Project Background:

Since 2017, The Conrad N. Hilton Foundation (CNHF) has supported increased investment in water, sanitation, and hygiene (WASH) and medical waste management in healthcare facilities (HCFs) in Kabarole District, Western Uganda, through their Safe Water Strategy, with plans to expand to Lira District, Northern Uganda. With funding from CNHF, the CDC Foundation is collaborating with the U.S. Centers for Disease Control and Prevention (CDC) and key partners to support this work.

The CDC Foundation is seeking a short-term consultant to support a project focused on financing WASH in the health sector in Uganda. The purpose of this consultancy is to help stakeholders working to improve WASH and medical waste management services in HCFs in Kabarole and Lira Districts, Uganda, understand how to support increased budgeting and investment in these services within the Ugandan health sector. The consultant will collaborate with key partners to provide deliverables that help implementing partners understand how health sector stakeholders make financing and budgeting decisions, what tools or information they use, and what additional information, support, or advocacy could help ensure that WASH services are adequately funded.

The CDC Foundation will engage the consultant who will work closely with staff from CDC Foundation, the CDC, the International Water and Sanitation Centre (IRC), District Health Offices, and District Local Governments in Uganda (collectively 'CNHF project partners') to achieve the following objectives:

At the national, regional, district, and facility levels:

1. Assess how financing decisions are made within the Ugandan healthcare system, including identifying existing finance streams for healthcare generally and healthcare WASH services specifically, both within the healthcare sector or from other sectors/sources; processes for prioritizing services; tools used for budget planning; and any budgets or tools that are currently used for funding WASH and medical waste management services within HCFs.
2. Identify "pressure points" in the existing finance streams for advocacy for increased investment in WASH and waste management in HCFs. This could be people/positions, times within annual budgeting or financial cycles, or other opportunities for action.
3. Identify what gaps exist in the information and tools currently available to and used by healthcare system stakeholders responsible for WASH budgeting and funding allocation decisions and suggest solutions to address those gaps.

The consultancy and estimated duration for this activity is between 5 to 6 months through December 31, 2022. The exact timeframe will be confirmed as part of the contracting process.

Consultant Activities:

1. Conduct a desk review to collect, organize, and synthesize available information on budgeting and financial allocation within the Ugandan health sector. This includes any budgeting tools used at the national, regional, district, or facility levels, as well as documents from CNHF project activities such as District WASH Plans. The findings from the desk review should be detailed in a report that includes copies of key documents.
2. Develop an inception report outlining their approach to the activity. The inception report will be guided by feedback from CNHF project partners and should include:

- i. Key research questions based on the activity objectives;
 - ii. The proposed protocol for data collection and analysis;
 - iii. A list of stakeholders or contacts within the Ugandan health sector identified for interviews at the national, regional, district, and HCF levels;
 - iv. Proposed key informant interview guides; and
 - v. A detailed timeline.
3. Conduct in-person or remote interviews and maintain detailed records including notes and recordings in accordance with the protocol outlined in the inception report.
 4. Prepare a final report (guided by feedback from CNHF project partners) describing the existing budgeting and financial allocation system, identifying opportunities for advocacy, and outlining gaps and recommendations for information or tools that could support increased budgeting and investment in WASH in healthcare facilities.
 5. Prepare a PowerPoint presentation and briefing note geared towards providing advocacy stakeholders with key findings and recommendations to inform their advocacy approaches and deliver the presentation to project stakeholders via a virtual platform.
 6. Communicate regularly with CDC Foundation and CDC project team over the course of the project, including routine phone calls to provide project status updates and discuss methodology and preliminary findings.

Deliverables

- Desk review report
- Inception report (finalized after feedback from CNHF project partners) including a list of research questions, a list of proposed stakeholders for key informant interviews, a final activity plan with timeline, and interview guides
- Final report (finalized after feedback from CNHF project partners) describing the existing costing and budgeting systems, identifying opportunities for advocacy, and providing recommendations for additional information and/or tools that could support increased investment in WASH within the health sector.
 - Include interview transcripts or interview notes and existing budgeting tools
- Presentation and briefing note highlighting key findings and recommendations geared toward advocacy stakeholders.

Required Qualifications:

The respondent or their team should have:

- Degree in health economics or a related field or other degree and work experience
- Familiarity with the Uganda healthcare system
- Qualitative research experience
- Strong writing skills
- Understanding of WASH sector (desirable)

To apply, please send the documents outlined below, each submitted as a separate attachment to mbello@cdcfoundation.org. Only respondents who are selected for interviews will be contacted.

- Description of the consultant's approach to the project as outlined in this request for proposals, including an overview of potential stakeholders the consultant envisions engaging with and how they plan to facilitate those engagements.
- Proposed workplan and timeline.
- Summary of all team members, their roles in the consultancy, and relevant qualifications and experience (including knowledge of and/or experience working with the Ugandan healthcare system).

- Proposed budget that includes estimated cost for completion of all deliverables and justification of these costs.
- A 3–5-page writing sample, such as a report and/or presentation, that demonstrates experience in disseminating research findings to a non-technical audience (e.g. local or national government, international program partners, etc.)
- All team member CVs and contact details.

Review Criteria

Applicants will be evaluated on their ability to deliver on the outlined objectives. All applications will be reviewed by the project team. The following table outlines the criteria that reviewers will use to guide the evaluation of each application. Weights are also provided:

Applicant Experience and Capacity	40%
Proposed approach, workplan, and timeline	40%
Proposed Budget	20%
	100%