



CDC FOUNDATION

DELTA PREP Project Request for Application

Frequently Asked Questions

How do we submit our application?

If you intend to apply, please send a **Notice of Intent** by email to Kimberley Freire at kfreire@cdc.gov by **January 9, 2009**. The Notice of Intent may be included in the body of the email or attached as a separate letter.

Applications are due by January 30, 2009 at 5:00 p.m. EST. Applications may be submitted as an attachment in an email addressed to Kimberley Freire at kfreire@cdc.gov, or submitted by fax or mail as described in “How to Apply” instructions. Letters of Commitment may be attached separate from the application response or included in the same document as the response. Any questions about the application process should be directed to Kimberley Freire at the above email address.

How will we be notified about whether our coalition has been selected to participate in the project?

All applicants will be notified of their selection status by March 14, 2009. Notifications will be sent by email to the key contact listed in the application and the alternate contact, if one has been identified. An award letter also will be sent by mail to all coalitions that have been selected to participate in the project.

When will funding begin?

Funding for Year 1 will be disbursed in a lump sum in April 2009. Information on the process for receiving funding and a memorandum of understanding about project participation will be sent with the award letters.

How will funding be disbursed?

Year 1 funding will be disbursed on an annual basis starting in April of 2009.

When will we know the exact amount of funding will we receive?

Funding amounts will be announced in the email notification and award letters that will follow. If 20 coalitions are selected, the standard funding award amounts will be \$14,500, \$18,500 and \$22,500 in respective Years 1-3. Supplemental awards for \$5,000 will be available in Years 2 and 3. If fewer than 20 coalitions are selected, then award amounts will be increased.

When will we know who our DELTA coaches are?

DELTA-funded coalitions will be matched with DELTA PREP coalitions after final selections are made. Matches will be announced in the award letter sent to selected coalitions.

Who are considered coalition “leaders” eligible to participate in required training and technical assistance?

For onsite training, coalitions should select at least one person who leads coalition efforts and/or manages coalition staff such as the Executive Director, a member of the coalition management team and/or members of the Executive Board. For leadership coaching calls with the Executive Directors of the DELTA-funded coalitions, the coalition's Executive Director should participate, as these calls are intended to provide peer-to-peer support and networking opportunities.

What are the differences between the current DELTA program and the new DELTA PREP project?

The purpose of DELTA PREP is to prepare domestic violence coalitions to eventually incorporate primary prevention in their overall approach and programming to violence prevention. The emphasis on "preparation" means that the training and other resources offered through the project are primarily intended to help coalition staff and leadership identify a "starting point" for incorporating primary prevention within their coalition. We expect that coalitions will differ somewhat on their familiarity with primary prevention concepts, organizational characteristics, priorities and state contexts. Therefore, we also expect the goals and action steps coalitions prioritize as their starting point to differ by coalition.

The common theme we expect across all coalitions is that the goals and action steps that constitute the "starting point" will increase participating coalitions' capacity to support primary prevention within their states. By the end of three years, we anticipate participants will have implemented some of their action steps and will be in the process of implementing others.

The project does not include funding for local programs (i.e., Community Coordinated Response Teams or CCRs), nor the related responsibility of building the capacity of CCRs to do primary prevention work. In addition, the project will not include the same planning process as the DELTA Program, although many of the planning concepts used by DELTA states will be applied to shorter planning cycles intended to help coalitions identify at least one priority area to work on each year of the project.

What are the expectations for project participation?

Awardees are expected to participate in training and technical assistance provided by the project and to engage in planning and action directed at incorporating primary prevention within their coalitions and states. Awardees will submit their coalition plans by the end of 2009 and semi-annual progress reports starting in June 2010. For more information, refer to "Key Project Activities" and "Project Deliverables" in the Request for Application.

How can we use project funds?

Allowable use of award funds is described in the Request for Application under "Use of Award Funds." In general, funds may be used for travel to project trainings, staff time spent on project activities and some expenses incurred during planning or other activities directed at incorporating primary prevention within coalition, state and local efforts.